

Burstwick Parish Council Agenda

Thursday 27 August 2015

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1. Apologies for Absence**
- 2. Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3. Public Participation**
- 4. Minutes of the Last Meeting**
- 5. Matters Arising**
- 6. Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
 - 6.3 Letters received**
- 7. Plans**
 - 7.1 Applications to Consider**

Ref no: 15/02099/PLF
Wind turbine and associated infrastructure
Dairy House Farm, Burstwick
 - 7.2 Planning Decisions to Note**

Ref no: 15/01659/PLF
Erection of extension to workshop
Kirncroft Engineering, Greens Lane, Burton Pidsea
Ref no: DC/15/00318/CLE/EASTSE/SL
Continued occupancy of portable building as dwelling house
North Park Farm, Newfield Lane, Lelley
Ref no: 15/01962/PLF
Erection of single storey extension
Pear Tree Cottage, Main Street, Burstwick
 - 7.3 Appeal Notifications to Note**

DC/15/00300/PLF
Erection of first floor extension
28 Churchill Rise, Burstwick
- 8. Agenda Items**

Minute no 105: to consider Allotments issues
Minute no 125: to consider Village hall issues
Minute no 127: to consider Community Review issues
Minute no 129: to consider Defibrillator issues
Minute no 139: to consider Amenity land issues
- 9. Approve Accounts for Payment**
- 10. Any Other Business**
- 11. Date of Next Meeting**

BURSTWICK PARISH COUNCIL
MEETING HELD IN THE SCHOOL ON THURSDAY 27 AUGUST 2015

Present: Mr D Rainforth – Chairman
Mrs A Brown
Mr N Fairbank
Mr D James
Mr S Mallinson
Mr M Smith
Mrs N Steward

Public: 3 members of the public present

Abbreviations:

Burton Pidsea Wind Farm Fund - BPWFF
Burstwick Parish Council – PC
East Riding of Yorkshire Council – ERYC
Village Hall Committee – VHC
Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
1	<p><u>Apologies for Absence</u> Mrs Armstrong</p>	
2	<p><u>Declarations of Interest</u></p>	
2.1	<p><u>Pecuniary</u></p>	
2.2	<p><u>Non Pecuniary</u> Mrs Brown - Allotments Mr Fairbank – Village Hall Mr James – Village Hall Mr Mallinson – Chapel Close Mr Rainforth – Burton Pidsea Wind Farm Fund Mrs Steward – Chapel Close, PCC and Village Hall</p>	
3	<p><u>Public Participation</u> Two road accidents on the B1362 leading towards Hedon were reported. Another accident at the B1362 and Ellifoot Lane junction also raised concerns. HGV lorries parking outside Integra were reported to be causing great concern in the way they create an obstruction to pedestrians, also a traffic hazard due to the volume of lorries parked on Main Road obstructing the flow of traffic through the village. The PC were informed that one of the hedges that was reported as overgrown at last month’s meeting has now been cut, but others in the Station Road area were still giving concern.</p>	to be discussed with local police
4	<p><u>Minutes of Meeting Held on 30 July 2015</u> Signed as a correct record, proposed by Mr James, seconded by Mrs Brown.</p>	All agreed

<p>5</p>	<p><u>Matters Arising / Clerk's Report</u> The Clerk reported that the Commuted Sums applications have been held up by the inability to gain contact with ERYC despite numerous telephone calls. The Asset register is being reviewed and will be cross referenced with the PC's insurance to ensure all assets are covered.</p>	
<p>6 6.1 35/15 6.2 36/15 37/15 38/15 39/15 40/15 6.3</p>	<p><u>Correspondence</u> Police Report No crimes to report nor any anti-social behaviour in July. Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors</i> ERYC – Parish News for August ERYC- Dog fouling Initiative ERNLLCA – Good Councillors Course ERNLLCA- August newsletter ERNLLCA – AGM details Letters received ERVYS reaccreditation due on 30 September. Mr Beadle the Parish Gardener sent a letter expressing his thanks for the new ride on lawnmower, its efficiency and effectiveness, but warned that it will need more petrol.</p>	<p>2 Councillors for course Reaccreditation agreed</p>
<p>7 7.1</p>	<p><u>Plans</u> Applications to consider Letter received from Mr Chester regarding proposed development on land at the top of Harrif Lane near the A1033 junction, prior to a planning application. Ref: 15/02099/PLF Proposal: erection of 1 wind turbine and associated infrastructure Location: Dairy House Farm Burstwick Type: full planning permission Outcome: no objections Proposed: Mrs Brown Seconded: Mr Fairbank Ref: 15/02531/PLF Proposal: erection of 2 storey extension to side, bay window extension to front Location: 18 Elm Tree Farm Road, Burstwick Type: full planning permission Outcome: no objections Proposed: Mr James Seconded: Mr Mallinson Ref: 15/02385/PLF Proposal: erection of a retail building, associated ancillary equipment, and relocation of existing poly-tunnels Location: Springfield Water Gardens, Hedon Road, Burstwick Type: full planning permission Outcome: no objections Proposed: Mr Mallinson Seconded: Mr Smith</p>	<p>All agreed All agreed All agreed</p>

<p>7.2</p>	<p>Planning Decisions to note Ref: 15/01659/PLF Proposal: erection of extension to workshop building Location: Kirncroft Engineering, Greens Lane, Burton Pidsea Outcome: granted</p> <p>Ref: DC/15/00318/CLE/EASTSE/SL Proposal: certificate of lawfulness for continued occupation of portable building as a dwelling house Location: North Park Farm, Newfield Lane, Lelley Outcome: resolve not to issue certificate</p> <p>Ref: 15/01962/PLF Proposal: erection of single storey extension Location: Pear Tree Cottage, Main Street, Burstwick Outcome: granted</p> <p>Ref: 14/03190/PLF Proposal: erection of wind turbine and associated infrastructure Location: north of Woodhouse Farm, East End Road, Preston Outcome: granted</p> <p>Ref:15/02250/PLF Proposal: retention of storage building Location: Martin Williams Hull Ltd, Ellifoot Lane, Burstwick Outcome: granted</p>	
<p>7.3</p>	<p>Appeal Decisions to note ERYC appeal case no:15/00043/REFUSE Planning Inspectorate Ref: APP/2001/D/15/3128754 Appeal start date: 10/08/2015 Proposal: erection of first floor extension to side Location: 28 Churchill Rise, Burstwick Application ref no: 15/00300/PLF</p>	
<p>8 105 125</p>	<p><u>Agenda Items</u></p> <p>To consider Allotment issues It was agreed that the allotment committee would have an inspection of all the allotments. A discussion took place regarding the possibility of dividing up some of the larger plots on the allotments, with no 41 vacant at present. The waiting list has a number people on it at present, by halving the larger allotments the list would be reduced. It was decided to proceed with the division of the allotments, focusing on the allotments to the south of the track that runs across the allotments, as and when they became available. Proposed: Mrs Steward Seconded: Mr Smith</p> <p>To consider Village Hall issues The VH insurance is due on the 1st September, the renewal cost being £1200. A quote from Zurich in connection with the PC's insurance was given at £430, this quote gives the same cover as at present, which includes cover for the users of the hall belongings that are stored in the hall, such as the bowling mats.</p>	<p>All agreed</p>

	<p>It was requested by Zurich insurance that this part of the cover should be discussed and agreed by the PC. A list of the users' belongings that are stored in the hall needs to be collated and a copy produced for Zurich, the PC and VH management committee. After discussion it was agreed to proceed with Zurich to cover the VH insurance. Proposed: Mr Mallinson Seconded: Mrs Brown</p>	All agreed
127	<p>To consider Community Review issues Mr James gave an update of the plans so far for the event to take place on the 5th September in conjunction with the Beerfest in the VH. Notices advertising the event along with a survey questionnaire on the reverse is to be delivered to all Burstwick residents in the next few days. All Councillors were requested to support the afternoon. The amenity land is to be named and opened at the start of the afternoon, a Town Crier is to inform the village before this, and at 2pm he will give a proclamation of the fields name and open by cutting a ribbon with the help of the school children who named the field. Preparation for the event was to take place on Wednesday 2nd at 7pm in the VH. Costs to support the event include; Town Crier - £100, Bouncy Castle -£70, which is permissible under section 137, and the leaflet drop £48, which can be reclaimed through the lottery grant. It was agreed to pay these costs. Proposed: Mrs Steward Seconded: Mr Fairbank</p>	All agreed
129	<p>To consider Defibrillator issues Mr James presented a report which updated the PC of the work he has completed so far to obtain two defibrillators for the village, this included the process so far with regard to the applications, sites to locate them and the requirement from the PC to fund 50% of one of the defibrillators. As the PC had allocated £1200 for the VH insurance in the precept, and it was now to cost £430 so there is a saving of £770 which could be used to cover the cost required towards a defibrillator. After a brief discussion it was agreed to pay £635 towards a defibrillator with the Smile foundation covering the other 50%. Proposed: Mr Mallinson Seconded: Mrs Steward The other defibrillator is to be funded by the Local Grant Fund in two separate applications, one half already approved, the other half in progress of being awarded.</p>	All agreed
139	<p>To consider Amenity land issues The Clerk gave a report of the progress, covering the permissible items that can be placed on the land and can be applied for with Commuted Sums. The land, legal costs, and fencing have been applied for and awarded, further items require to be applied for, and these include benches and landscaping. Two quotes have been given, one to lift and replant the shrubs dividing across the boundary of the amenity land and the VH land for £541 + vat, the other quote is to remove the shrubs by cutting them down for £178 + vat. As the shrubs need to be removed before the</p>	

	<p>opening of the field on the 5th September and given the time of year, it was recommended that the shrubs would be best cut down as it was unlikely they would survive being replanted.</p> <p>After a discussion it was agreed to proceed with cutting down the shrubs at a cost £178 + vat, and to apply to Commuted Sums to cover the cost of this work under landscaping.</p> <p>It was resolved to apply for a total of 4 benches.</p> <p>As the new ride-on lawnmower travels from one location to another in the village it requires to be insured 3rd party and have a tax exemption certificate from DVLA at a cost of £55.</p> <p>It was agreed to cover these cost and make an application to ERYC Commuted Sums.</p> <p>Proposed: Mrs Steward Seconded: Mr Smith</p>	All agreed
9	<p><u>Approve Accounts for Payment</u></p> <p>A schedule of payments for August were presented to the Councillors for approval.</p> <p>Proposed: Mr Mallinson Seconded: Mrs Brown</p>	All agreed
10	<p><u>Any Other Business</u></p> <p>Mr James mentioned that the I.D cards are incorrect with regards the telephone number, and will get replacements with the website address on instead, in the meantime he gave the Councillors the present ones.</p> <p>Mr James also informed the PC of his communication with ERYC – traffic and parking department regarding the planned A.T.C. and discussed location.</p> <p>Mrs Steward discussed the need for the Parish Gardener to wear a high-vis vest.</p> <p>Mrs Steward also mentioned hedges on Station Road in need of cutting, one she had cut and the other she was happy to also cut.</p> <p>Mr Mallinson mentioned the issue of speeding on Station Road.</p> <p>Mrs Brown requested that the residents at 7 Churchill Rise be asked to cut back their hedge as it was overhanging the road and becoming a hazard.</p> <p>Mr Rainforth mention the bad state of the path and road at the bottom of Pinfold Lane.</p>	
11	<p><u>Date of Next Meeting 24 September 2015</u></p> <p><u>Meeting Closed at 9.40</u></p>	