

# BURSTWICK PARISH COUNCIL AGENDA

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THURSDAY 28 MAY 2015

AT BURSTWICK COMMUNITY PRIMARY SCHOOL, MAIN STREET, BURSTWICK,  
AT 7.30pm

## ANNUAL GENERAL MEETING

1. Apologies for Absence
2. Election of Chairman
3. Election of Vice Chairman
4. Election of Committees
5. Declarations of Interest
  - 5.1 Pecuniary
  - 5.2 Non-Pecuniary
6. Public Participation
7. Minutes of the last meeting
8. Minutes of the Annual Parish Meeting
9. Matters Arising
10. Correspondence
  - 10.1 Police Report
  - 10.2 Burstwick Parish Council Emails
  - 10.3 Letters Received
11. Plans
  - 11.1 Applications to consider  
Ref: 15/01362/PLF, Springfield Water Gardens, Hedon Road, Burstwick  
Ref: 15/01362/PLF, Springfield Water Gardens, Hedon Road, Burstwick  
Ref: 15/01280/PLF, Martin Williams (Hull Ltd), Ellifoot Lane, Burstwick
  - 11.2 Planning Decisions to note  
Ref: 15/00939/PLF, Methodist Chapel, Station Road, Burstwick
  - 11.3 Planning Appeals to note
12. Agenda Items
  - Minute no: 119 Annual Review of Regular Business and Projects
  - Minute no: 103 Emergency Plan
13. Approve accounts for payment
14. Any other business
15. Date of the next meeting

## BURSTWICK PARISH COUNCIL

### ANNUAL GENERAL MEETING

MEETING HELD IN THE SCHOOL ON THURSDAY 28 MAY 2015

Present: Mr D Rainforth – Chairman  
Mr N Fairbank  
Mr D James  
Mr M Smith  
Mrs N Steward

Public: Seven members of the public.

Abbreviations: Burstwick Parish Council - PC,  
East Riding of Yorkshire Council - ERYC,  
Village Hall Committee – VHC,  
Humber and Wolds Rural Community Council – HWRCC

#### Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action</u> <u>by</u>
<b>1</b>	<b><u>Apologies for Absence</u></b> Mrs Armstrong	
<b>2</b>	<b><u>Election of Chairman</u></b> Nominations for Chairman made by Mrs Steward to put forward Mr Rainforth. Seconded by Mr Fairbank Nomination accepted by Mr Rainforth Any other nominations - none	
<b>3</b>	<b><u>Election of Vice Chairman</u></b> Nomination for Vice Chairman made by Mrs Steward to put forward Mrs Armstrong. Seconded by Mr James Nomination accepted by Mrs Armstrong – though not attending the meeting had previously indicated her willingness to stand as Vice Chairman Any other nominations – none	
<b>4</b>	<b><u>Election of Committees</u></b> Allotments - minimum of 4 members required Planning - Minimum of 5 members required, Mrs Armstrong, Mr Fairbank, Mr Rainforth Cemetery - minimum of 3 members required Village Hall - minimum of 4 members required Playing Field - minimum if 2 members required It was agreed to postpone electing members onto the committees due to the three vacancies on the PC, and to wait until there was a full amount of Councillors. Post-election info: Code of Conduct forms require to be completed along with acceptance form for all Councillors.	

	<p>The three vacant places on the PC need to be advertised locally (don't have to go to ERYC as repeating the same format as with elections) and any applicants can be co-opted at June meeting, as within 35 working days after general election due to the June meeting on the 25<sup>th</sup> is within 34 working days, this has been checked with ERNLLCA. Co-option cannot take place at an annual general meeting.</p>	
<p><b>5</b> <b>5.1</b></p>	<p><b><u>Declarations of Interest</u></b> <b><u>Pecuniary</u></b></p>	
<p><b>5.2</b></p>	<p><b><u>Non Pecuniary</u></b> Mr Rainforth – Burton Pidsea Wind Farm Mrs Steward – Chapel Close, and PCC</p>	
<p><b>6</b></p>	<p><b><u>Public Participation</u></b> Concerns were raised as to an increase in the level of crime in the village, after discussion it was suggested to the member of the public that Neighbourhood Watch should be considered. Dog fouling was also raised as an issue, the outcome was to agree to look at getting more litter bins around the village, so that dog waste bags can be placed in them. Vehicles speeding through the village is of great concern to some new residents to the village, they had written to the PC and ERYC. Mr James had made enquiries in response to the letter and found that the Police will help with a community speed watch, which also requires public involvement. The outcome from the speed watch can be passed to ERYC to influence any consideration they make regarding speed controls. The access to Church Lane was raised. Permission to construct some raised beds on a parish garden was sought, to which the PC had no objection to.</p>	
<p><b>7</b></p>	<p><b><u>Minutes of the Annual Parish Meeting 30 April 2015</u></b> Signed as a correct record Proposed - Mr Smith Seconded – Mrs Steward</p>	
<p><b>8</b></p>	<p><b><u>Minutes of the Previous Meeting Held 30 April 2015</u></b> Signed as a correct record. Proposed – Mr Fairbank Seconded – Mr James</p>	
<p><b>9</b></p>	<p><b><u>Matters Arising / Clerk's Report</u></b> None</p>	
<p><b>10</b></p>	<p><b><u>Correspondence</u></b></p>	
<p><b>10.1</b> 12/15 14/15</p>	<p><b><u>Police Report</u></b> <b><u>April Crimes</u></b> 24/04/15 Fraud – Daisy Hill road 25/04/15 Fraud – Beech Close</p>	
	<p><b><u>April Anti-social Behaviour</u></b> Off road motorbikes on railway lines x 2 – Hariff Lane Parish/Town News Release- report of local village incidents</p>	

<p><b>10.2</b> 13/15 15/15</p>	<p><b>Burstwick Parish Council emails</b> <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors</i> East Riding Parish News for May ERNLLCA newsletter for May</p>	
<p><b>10.3</b></p>	<p><b>Letters received</b> ERYC- Archives and Local Studies Services- request for modern photographic records of local buildings and features. Letter of resignation from the Parish Clerk</p>	
<p><b>11</b> <b>11.1</b></p>	<p><b><u>Plans</u></b> <b>Applications</b> Ref: 15/01362/PLF and additional plans Proposal: retail sales of pond and aquarium livestock Location: Springfield Water Gardens, Hedon Road, Burstwick Type: full planning permission Outcome: No Objection Proposed: Mr James Seconded: Mr Fairbank</p>	
<p><b>11.2</b></p>	<p>Ref: 15/01280/PLF Proposal: erection of two storey office, demolition and re siting of existing ancillary building Location: Martin Williams(Hull Ltd) Ellifoot Lane Burstwick Type: full planning permission Outcome: No Objection Proposed: Mrs Steward Seconded: Mr Smith <i>Mr James declared an interest and passed no comment or opinion, and abstained from voting.</i></p>	
<p><b>11.3</b></p>	<p><b>Planning Decisions to note</b> Ref: 15/00939/PLF Proposal: change of use from Chapel to dwelling house, including alterations and extensions Location: Methodist Chapel, Station Road, Burstwick Type: full planning permission Outcome: granted</p>	
<p><b>11.3</b></p>	<p><b>Appeal Decisions to note</b> none</p>	
<p><b>12</b></p>	<p><b><u>Agenda Items</u></b></p>	
<p>119</p>	<p><b>Annual Review of Regular Business and Projects</b> The PC reviewed the regular business and projects documents, observing the issues resolved in the past year, and the new items to be added.</p>	
<p>130</p>	<p><b>Emergency Plan</b> It was agreed to discuss this at another meeting.</p>	

<p><b>13</b></p>	<p><b><u>Approve Accounts for Payment</u></b>  A schedule of payments for May were presented to the Councillors for approval that the payments be made.  Proposed by: Mrs Steward  Seconded by: Mr Smith</p>	
<p><b>14</b></p>	<p><b><u>Any Other Business</u></b></p> <p>The walkabout with ERYC was difficult to plan so it was suggested that an email with the PC's concerns might be good way to resolve this problem.</p> <p>Grass cutting issues on the playing field have occurred when ERYC have not cut the area as they have done in the past. ERYC have suggested a meeting with PC and the School to resolve the issue, and as to who will take responsibility.</p> <p>Mr Fairbank, Mr James, and Mr Rainforth met with HWRCC to discuss the Community Review event, it is planned for the 22<sup>nd</sup> of August, 12 -4pm, to coincide with the Cider Fest, all to be held in the Village Hall.</p> <p>Mrs Steward presented a draft letter to the PC regarding bonfires on the allotment, it was agreed for it to be reviewed.</p> <p>Mrs Steward reported from the PCC meeting that a tree surgeon was to being sourced for the elm trees in Church Lane.</p> <p>Mrs Steward also mentioned that the Parochial Church Council are looking to close the churchyard, which has an effect on the Parish Council. It was agreed that discussions are required with Vicar/PCC, and this should become an agenda item for another meeting.</p>	
<p><b>15</b></p>	<p><b><u>Date of Next Meeting Thursday 25 June 2015</u></b>  <b><u>Meeting Closed at 9.15pm</u></b></p>	