

Burstwick Parish Council Agenda

Thursday 27 November 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1 Apologies for Absence**
- 2 Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3 Public Participation**
- 4 Minutes of the Last Meeting**
- 5 Matters Arising**
- 6 Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
- 7 Plans**
 - 7.1 Applications to Consider**

Ref no: 14/03029/PLF Hillcrest, Pinfold Lane, Burstwick
Ref no: 14/03190/PLF wind turbine, north of Woodhouse Farm, East End Road, Preston
Ref no: 14/03488/PLF resubmission, 28 Churchill Rise, Burstwick
 - 7.2 Planning Decisions to Note**

Ref no: 14/02819/PLF Larder House, Station Road, Burstwick
 - 7.3 Appeal Notifications to Note - none**
- 8 Agenda Items**

Minute no 105 – To consider Allotment issues
Minute no 123 – To consider Cemetery issues
Minute no 131 – To consider Playing Field issues
Minute no 132 – To consider a request from the W.I. for a donation
Minute no 129 – To consider application for a Community Defibrillator
Minute no 133 – To consider the adoption of an Equality Policy
Minute no 134 – To consider the adoption of a Health and Safety Policy
Minute no 110 – To consider the budget and precept for 2015/2016
- 9 Approve Accounts for Payment**
- 10 Any Other Business**
- 11 Date of Next Meeting**

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 27 NOVEMBER 2014

Present: Mr D Rainforth – Chairman

Mrs M Armstrong

Mr N Fairbank

Mr D James

Mr M Smith

Mrs N Steward

Mrs J Wilson

Public: Two members of the Public

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC, Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action</u>
1	<u>Apologies for Absence</u> Mr A Gray	<u>by</u>
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u>	
2.2	<u>Non Pecuniary</u> Mrs Armstrong – Village Hall Mr Fairbank – Village Hall Mr James – Village Hall Mrs Steward – Chapel Close, PCC and Village Hall	
3	<u>Public Participation</u> One member of the public raised concerns regarding the road repairs on Hedon Road just after the bridge leaving Burstwick. The concerns were for the damage that might be caused to the grass verges and the daffodil bulbs planted in the verge. Another member of the public mentioned the verge adjacent to the Ellifoot Lane junction, this verge had been used when the large wind turbines came through Burstwick and now floods badly.	Clerk
4	<u>Minutes of Meeting Held on 30 October 2014</u> Signed as a correct record, proposed by Mrs Steward, seconded by Mr James, all agreed.	
5	<u>Matters Arising / Clerk's Report</u> <u>Amenity Land/Commutated Sums</u> A reply has been received from the Commuted Sums officer confirming the amount of the award already allocated. There was no further information regarding the VH application, or the amount of remaining funds. All monies need to be spent by March 2015. Arrangements have been made with	

	<p>LeaAnn Wright to meet in January, Thursday 15th 10 am, Clerk's house, all Councillors invited, also to invite Peter Turner. Planning permission has just been granted for the amenity land, the respective bodies to be informed.</p> <p>Christmas Celebrations A few met at the Church for a preparation meeting. Mr James has acquired some excellent flyers to post through residents doors and hand out. Advertising boards put up and the materials gathered for lantern making. The Christmas tree lights checked, bulbs replaced, and then put on the tree, Mr Armstrong is to be asked to set the timer. The festive light permit received.</p> <p>6 6.1 73/14 77/14 6.2 72/14 74/14 75/14 76/14 78/14 79/14 80/14 81/14 82/14 83/14 84/14 85/14 6.3 7 7.1</p> <p>Correspondence Police Report October crime figures 05/10/14 Criminal damage – Newbridge Road 12/10/14 Assault – Main Street October ASB 05/10/14 off road bikes – Railway lines Parish/Town News Release</p> <p>Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i> Yorkshire Water regarding locating private sewage pumping stations All Saints Church Burstwick – nativity display ERYC – standards committee meeting 11/11/14 November Parish News ERYC –seminar invitation 04/12/14 WW1 – East Yorkshire Villagers at War ERYC – budget online survey Holderness Community Partnership Meeting 15/12/14 Holderness Community Partnership work plan for 2015 ERYC- Stuart Allen- dog fouling website page ERYC –YORSwitch ERNLLCA – November newsletter</p> <p>Letters received ERYC – Lifeline information ERYC – regarding requesting the PC's views on Gypsy encampments ERYC – Chairman's Award REYTA – Remarkable East Yorkshire Tourism Awards 2015</p> <p>Plans Applications Ref no: 14/03190/PLF, Wind Turbine, land north of Woodhouse Farm, East End Road, Preston No objections agreed prior to the meeting by the planning sub-committee. Response emailed 17/11/14 Ref no:14/03029/PLF, Hillcrest, Pinfold Lane, Burstwick No objections agreed prior to the meeting by the planning sub-committee. Response emailed 17/11/14 Ref no: 14/03488/PLF, 28 Churchill Rise, Burstwick Resubmission Response The Parish Council have concerns on the appearance of this extension (which they have observed as it is already erected) as the UPVC cladding is dark and unsightly and not in keeping with the surrounding properties.A number of properties on this development have had extensions which blend with the</p>	<p>Clerk</p>
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	<p>existing materials and each other, this extension does not use materials that blend with the property or the development as a whole.</p> <p>The materials planned on the original application was concrete roof tiles to match the existing and hanging vertical tiles, to which the Parish Council approved, and would like see replacing the unacceptable dark brown UPVC.</p> <p>Ref no: 14/03650/PLF, 2 Winston Close, Burstwick</p> <p>Response</p> <p>The Parish Council have concerns on the effect that this conversion will have with regards to space for car parking and the possibility that it will result in cars being parked on the road which is quite narrow. Concerns were also raised as to the effect the erection would have to neighbouring properties.</p> <p>Ref no: 14/03668/PLF, Four Acres, Newfield Lane, Lelley</p> <p>Comments</p> <p>No objections</p>	
7.2	<p>Planning Decisions</p> <p>Ref no: 14/02819/PLF, Larder House, Station Road, Burstwick</p> <p>Permission granted</p> <p>Ref no:14/02628/PLF, land to the north of Sanara, Main Street, Burstwick</p> <p>Permission granted</p> <p>Ref no:14/02483/PLF, Springfield, Hedon Road, Burstwick</p> <p>Permission granted</p>	
7.3	<p>Appeal Decisions - none</p>	
8	<p><u>Agenda Items</u></p>	
105	<p>To consider Allotment issues</p> <p>The tenant of allotment no 32 has vacated the plot, so it needs to be considered how the weed ‘mare’s tail’ is to be removed and by what means. Mrs Steward had taken time to research remedies to remove the problem weed. Mr Smith volunteered to use his resources to resolve the problem. It was suggested to hold over the re-letting of the allotment until the weed has been removed.</p>	
123	<p>To consider Cemetery issues</p> <p>The Cemetery Regulations were to be considered for adoption and copies of final draft were circulated to the Councillors. After a brief discussion it was proposed by Mr James, seconded by Mrs Wilson, and all agreed to adopt the Cemetery Regulations.</p>	Clerk to edit and send out
131	<p>To consider Playing Field issues</p> <p>An opportunity has arisen through ERYC for training to observe and record a regular inspection of the playground equipment. The school Caretaker is prepared to undertake regular checks during term time, and the school will pay her wages to attend the training, it is suggested that the PC fund the course at a cost of £49. It was proposed to fund the course by Mr Fairbank, seconded by Mrs Armstrong, all agreed.</p>	Clerk
132	<p>To consider a request from the W.I for a donation</p> <p>A letter has been received from the Burstwick W.I. requesting a donation of £50 for plants, and the use part of a PC garden to produce a commemorative floral display for the anniversaries of the W.I. - 100 years for the organisation, 90 years for Burstwick in 2015. It was proposed by Mrs Steward, seconded by Mrs Armstrong to support the W.I. with a donation of £50 and use of the PC garden, all agreed.</p>	Clerk

129	<p>To consider application of a Defibrillator Mr James has made further investigations, and has found that the PC can apply for funds through the Local Grant Fund, but the PC need to minute the decision to apply along with an Equality Policy, and a Health and Safety Policy.</p> <p>After a discussion as to the costs, location and course of action it was agreed to proceed with the research and an application to the Local Grant Fund for a defibrillator, proposed by Mrs Steward, seconded by Mrs Wilson, all agreed.</p>	
133	<p>To consider the adoption of an Equality Policy The PC were presented with copies of the Equality Policy to consider for adoption. After consideration it was proposed by Mrs Armstrong, seconded by Mrs Wilson to adopt the Equality Policy, all agreed.</p>	
134	<p>To consider the adoption of a Health and Safety Policy The PC were presented with copies of the Health and Safety Policy to consider for adoption. After consideration it was proposed by Mr Fairbank, seconded by Mr Smith to adopt the Health and Safety policy, all agreed.</p> <p>The Clerk is to email all the Councillors copies of both policies, and the policies are to be placed on the PC website. It was also agreed that the policies should be included in the induction pack for any new Councillors, and that the policies should be reviewed every four years after the PC elections starting in June 2019.</p>	Clerk
110	<p>To consider the budget and precept for 2015/2016 The Clerk presented the budget for the PC to consider, and as the PC have to face additional expenses for 2015/16 the Councillors needed to consider how best to manage this. A discussion took place reviewing all proposed options and concluded that the PC agree to resolve that the precept for 2015/2016 be set at a maximum of £18500.00 or an equivalent amount to cover the agreed budget, dependent on any amendments that the ERYC make, after the Cabinet meeting on the ninth December. This was proposed by Mrs Armstrong, seconded by Mrs Steward and agreed by a majority of the Councillors (5-1), except for Mr Fairbank who wished to abstain.</p>	
9	<p><u>Approve Accounts for Payment</u> The Clerk presented the Councillors with the schedule of accounts for November requiring approval for payment, after consideration Mrs Steward proposed, Mrs Wilson seconded, that the accounts should be paid, all agreed.</p>	
10	<p><u>Any Other Business</u> Concerns were raised regarding the state of the footpath on Station Road near the bus shelter, ERYC Highways need to be informed.</p> <p>There is no street lights and the road is in a bad state of repair on Auction Close, it was agreed that as the development has not been adopted by ERYC it is for the residents to take legal action with the builders to resolve this.</p> <p>Mr James informed the PC that he had attended the presentation by Rathlin Energy.</p>	Clerk
11	<p><u>Date of Next Meeting Thursday 29 January 2015</u></p> <p><u>Meeting Closed at 10 pm</u></p>	