

Burstwick Parish Council Agenda

Thursday 25 September 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1 Apologies for Absence**
- 2 Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3 Public Participation**
- 4 To Consider the Minutes of the Last Meeting**
- 5 Matters Arising**
- 6 Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
 - 6.3 Letters Received**
- 7 Plans**
 - 7.1 Applications to Consider**
Ref: 14/02483/PLF, Springfield, Hedon Road, Burstwick
 - 7.2 Planning Decisions to Note**
 - 7.3 Appeal Notifications to Note**
- 8 Agenda Items**
 - Minute no. 103 to consider issues regarding Church Lane**
 - Minute no. 104 to consider issues regarding Christmas Celebrations**
 - Minute no. 105 to consider Allotment Issues**
 - Minute no. 123 to consider Cemetery Issues**
 - Minute no. 128 to consider Remembrance Service Commemoration**
- 9 Approve Accounts for Payment**
- 10 Any Other Business**
- 11 Date of Next Meeting**

BURSTWICK PARISH COUNCIL
MEETING HELD IN THE SCHOOL ON THURSDAY 25 SEPTEMBER 2014

Present: Mr D Rainforth – Chairman
Mrs M Armstrong
Mr N Fairbank
Mr D James
Mr M Leonard
Mr M Smith
Mrs N Steward
Mrs J Wilson

Public: 3 members of the Public

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC,
Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action</u> <u>by</u>
1	<u>Apologies for Absence</u> Mr A Gray	
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u>	
2.2	<u>Non Pecuniary</u> Mrs Armstrong – Corner House, Village Hall Mr Fairbank – Village Hall Mr Leonard – Playing Fields Mrs Steward – Chapel Close, Village Hall and PCC All the Parish Council with regards to the planning application reference no: 14/02628/PLF	
3	<u>Public Participation</u> Enquiries into any developments regarding the untidy plots on the allotments to which the reply was that it was being dealt with. A member of the Public expressed an interest in the PC, and was given the documents listing the PC’s responsibilities and current projects. A complaint was made regarding the bad smell at Saltend, it was suggested that the Ward Councillor, Mr Turner be asked to support.	Clerk
4	<u>Minutes of the Meeting Held on Thursday 28 August 2014</u> Signed as a correct record, proposed by Mrs Armstrong, seconded by Mr James, all agreed.	

5	<p><u>Matters Arising / Clerk's Report</u></p> <p>Dangerous parking on Main Street Contact with Integra had resulted in the company taking action to ensure that the problem of lorries parking on the Main Road was resolved. An email which has been forwarded to the PC confirmed the actions the company have taken. It was then discussed that some of the transport leaving Integra turned into Station Road from Main Street causing a dangerous situation by mounting the footpath, it is to be requested that the transport travels out of the village by Hariff Lane in future.</p>	Clerk
113	<p>Amenity Land Purchase The ERCVYS certificate has been received, which is valid for a year, the Commuted Sums officer has been informed of registration number for the applications pending. A Funding Agreement and Deed of Dedication received from ERYC requires to be signed. There has been some difficulties with the planning application for the change of use to the land, further exact plans were required which ERYC Valuations and Estates office helped to resolve.</p>	
121	<p>Commuted Sums Applications The Cubs and Beavers application is with their Leader, an email to give further support has been sent to the Leader, but no reply at present. The playing fields application is in process, with interaction from Mr Leonard and the Commuted sums officer. Playdale have arranged a site meeting for Thursday 16th October, to review repairs and further equipment. A review of the remaining funds and the timescale for using them is required.</p>	Clerk
127	<p>Community Review The date agreed for the PC to discuss the plans with Peter Hirshfeld from HWRCC is October 17th at 7.30, in the Village Hall.</p>	
102	<p>Highway issues The ERYC Highways department is to view the disrepair in the road at the Station Road junction. A message has been left with ERYC Housing department regarding verge parking.</p>	
125	<p>Village Hall The Charity Commission have not replied to the amendments that were completed online, the timescale given is now overdue.</p>	
123	<p>Dogs on leads/fouling notices for the Cemetery A few of signs have been received through the post, which are not adequate to be placed in the cemetery, and would be more appropriate for placing on lampposts. Mr James is investigate some stronger signage for the cemetery, and further lamppost signs for the whole village.</p>	DJ

6	<u>Correspondence</u>	
6.1 53/14 55/14	Police Report 01/08/14 theft from a motor vehicle – Churchill Rise 07/08/14 theft from a motor vehicle – Churchill Rise 30/08/14 theft – Church Lane 07/08/14 abusive swimmers in lake – Hariff Lane Parish/ Town News	
6.2 54/14 56/14 57/14 58/14 59/14 60/14 61/14	Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i> ERYC – September Parish News ERYC – Councillors concerns over changes to Humberside Police ERNLLCA – 2014 Conference, 14/11/2014 Holderness Community Partnership Meeting Notes ERYC – letter from Mathew Buckley – East Riding Boundary Referendum ERYC – invitation to East Riding Community Partnership event 9/10/14 – JW volunteered to attend. ERNLLCA – September newsletter.	
6.3	Letters Received Graham Stuart MP, regarding Graham’s Defibrillator Hunt, 24/09/14 HWRCC – AGM, 19/11/14, North Cave, Village Hall, Trustees nominations ERYC – Withernwick Community Wind Farm Fund Annual Report ERA of RCB – AGM 11/10/14 Tickton Village Hall Hull City Council – Independent Commission of Inquiry, scanned and emailed to PC Smart Wind – notice regarding Project Two	
7	<u>Plans</u>	
7.1	Applications Ref: 14/02483/PLF, Springfield, Hedon Road, Burstwick Proposal: Erection of single storey extension to rear, conversion of garage to living accommodation including alterations to roof and detached garage. Circulated to the planning committee prior to the meeting Outcome: no objections Emailed to ERYC 29/09/14 Ref 14/02628/PLF, land to the north of Sanara, Main Road, Burstwick Proposal: Change of use from agriculture to amenity land and erection of 1.2m high fence and gated access. <i>All the PC had raised a non- pecuniary interest at the start of the meeting</i> Outcome: no objections Emailed to ERYC 29/09/14	
7.2	Planning Decisions - none	
7.3	Appeal Decisions - none	

8	<p><u>Agenda Items</u></p>	
103	<p>To consider issues regarding Church Lane</p>	
	<p>As further issues have come to the Council's attention it is suggested that exclusion of the public and press at the end of the meeting owing to the confidential nature of the business to be discussed, this was proposed by Mrs Steward, seconded by Mr Leonard, Mrs Armstrong abstained, the remainder of the PC agreed.</p>	
104	<p>To consider issues regarding Christmas Celebrations</p>	
	<p>It was suggested that the Church wardens be contacted regarding a meeting with all the village organisations in preparation of the Christmas Celebrations on the 30th November.</p> <p>The Choir and the Lions with Father Christmas have been booked. Discussion took place on the PC's involvement but had no conclusion.</p>	
105	<p>To consider Allotment Issues</p>	
	<p>The hedge on the roadside at Hariff Lane needs a good cut back, Mr Buckton, a contractor, generally does this with his tractor and mower, approval of the expenditure for this work which generally cost between £60- £90 was given, proposed by Mrs Steward, seconded by Mr James, all agreed.</p> <p>The PC gardener has cleared grass paths and some of the overgrown hedge in the allotment, and has investigated the drain issue, which will require some clearing.</p>	
123	<p>To consider Cemetery Issues</p>	
	<p>Further discussion took place regarding the cemetery rules, it was agreed that Mrs Armstrong would review the additional points raised and present them at another meeting.</p> <p>Approval for the return of a payment made by residents who reserved a burial plot was required due a change in their funeral plans, the payment amount is £130.00. Approval for this reimbursement was proposed by Mrs Armstrong, seconded by Mr Rainforth, all agreed.</p>	MA
128	<p>To consider Remembrance Service Commemoration</p>	
	<p>Discussion took place regarding the Remembrance Service on Sunday 9th November, considerations given to it being the centenary, and a greater attendance to the service, and some refreshments being provided by the PC for after the service, the Clerk is to contact the Church wardens. It was agreed to order the wreath and posy as usual from the British legion, proposed by Mrs Armstrong, seconded by Mrs Steward, all agreed.</p>	
9	<p><u>Approve Accounts for Payment</u></p>	
	<p>A schedule of accounts for September requiring approval for payment where presented to the Councillors, proposed by Mrs Steward, seconded by Mr Leonard, all agreed.</p>	
	<p>Annual Audit Completed for 2013-2014</p>	
	<p>Notification has been received from the Audit Commissioners PKF Littlejohn that work has been completed and a certified Annual Return issued. The information in the Annual Return is in accordance with the proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regularity requirements have not been met.</p>	

<p>10</p>	<p><u>Any Other Business</u></p> <p>Mrs Steward commented that the overgrown landscaped area at the end of Chapel Close had been cleared up, and the responsibility of care resolved. Mrs Steward also expressed further concerns regarding the state of disrepair to Old Forge Cottage, the Clerk is to contact ERYC again regarding this.</p> <p>Mrs Armstrong told the PC of the visit from Graham Stuart MP, while on a bike ride to raise the awareness of defibrillators and his plans for all villages to have access to one. Mrs Armstrong, Mrs Steward and Mr Leonard met Mr Stuart and gave him refreshments, and had a photograph with him. Mr James volunteered to investigate the installation of a defibrillator in Burstwick.</p> <p>Mr Rainforth commented on cars parking on the grass verge near the school on an evening while sporting activities took place on the playing field.</p> <p>The Clerk mentioned that the annual playing field inspection is due in November. The Clerk also mentioned that the VH Chairman had informed her of further concerns as to the state of repair to the VH roof and that is to have addition investigations to see how bad it really is.</p>	<p>Clerk</p> <p>DJ</p>
<p>11</p>	<p><u>Date of Next Meeting Thursday 30th October</u></p> <p><u>Meeting Closed at 9.40</u></p>	