

Burstwick Parish Council Agenda

Thursday 19 June 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1. Apologies for Absence**
- 2. Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3. Public Participation**
- 4. Minutes of the Last Meeting**
- 5. Matters Arising**
 - Minute no: 102 Highway issues**
 - Minute no: 119 Regular Business and Current Projects**
- 6. Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
- 7. Plans - none**
- 8. Agenda Items**
 - Minute no: 105 Allotment Issues**
 - Minute no: 121 Commuted Sums Expenditure**
 - Minute no: 122 Review of the Standing Orders**
- 9. Approve Accounts for Payment**
- 10. Any Other Business**
- 11. Date of Next Meeting**

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 19 JUNE 2014

Present: Mr D Rainforth – Chairman

Mrs M Armstrong

Mr D James

Mrs N Steward

Mrs J Wilson

Public: Two members of the public attended

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC,
Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

Minute	Points raised and/or agreed	Action by
1	<p><u>Apologies for Absence</u> Mr N Fairbanks Mr A Gray</p>	
2	<p><u>Declarations of Interest</u></p>	
2.1	<p><u>Pecuniary</u></p>	
2.2	<p><u>Non Pecuniary</u> Mrs Steward – Chapel Close and PCC</p>	
3	<p><u>Public Participation</u> It was commented that the flower bed near the Chapel is looking very well.</p>	
4	<p><u>Minutes of the Previous Meeting Held on Thursday 29 May 2014</u> Signed as a correct record, proposed by Mrs Steward, seconded by Mrs Armstrong.</p>	
5	<p><u>Matters Arising / Clerk's Report</u></p>	
102	<p><u>Highway Issues</u> The Clerk has contacted ERYC regarding the poor state of the road at the junction of Station Road and Main Street. The litter bin for Newbridge Road has been ordered, and will be delivered and sited in due course.</p> <p>The broken seat in the bus shelter is the responsibility of the PC, this was confirmed by ERYC. The company that had previously repaired a broken section of the shelter have been traced but are unable to help. Station Services have viewed the damage and are able to replace the seat in wood at a cost of £90.00 +vat.</p> <p>The environmental issues on Appleby Lane have been dealt with by ERYC who have visited the site and are in correspondence with residents that made the complaints.</p> <p>An email has been sent to ERYC regarding Old Forge Cottage and its state of disrepair.</p> <p>An email has been sent to ERYC regarding the parking on the verge in Pinfold Lane. A telephone conversation with ERYC regarding the locked barrier at the old railway line resulted in the Clerk discovering that it is the Countryside Access Officer - Andrew Chudley, 01482 395203 who could assist in resolving this problem.</p>	

119	<p>Regular Business and Current Projects After the annual review in May, copies of the revised documents were given out to the Councillors present.</p>
6	<p><u>Correspondence</u></p>
6.1	<p>Police Report</p>
f/w no 9/14	<p><u>Crimes</u> 18/05/14, Criminal Damage, Newbridge Road 26/05/14, Assault, Ellifoot Lane 31/05/14, Criminal Damage, Main Street</p>
	<p><u>Anti-social behaviour</u> 05/05/14, Property egged, Station Road 05/05/14, Speeding Neighbour, Beech Avenue 06/05/14, Children's misbehaviour, Hariff Lane 10/05/14, Property egged, Station Road 17/05/14 Motorbike on path, Hariff Lane 25/05/14 Motorbikes and quad bikes speeding, no helmets, Hariff Lane</p>
f/w no 10/14	<p>Change in Neighbourhood Police Officer</p>
f/w no 12/14	<p>Police Parish/ Town News Release Police to continue with highly visible patrols in Burstwick</p>
6.2	<p>Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i></p>
f/w no 11/14	<p>ERYC Joint Local Forum meeting agenda</p>
13/14	<p>East Riding Parish news</p>
14/14	<p>Holderness Community Partnership Meeting, 25/07/14</p>
15/14	<p>ERNLLCA June newsletter</p>
16/14	<p>ERYC change of use planning legislation</p>
17/14	<p>North Yorkshire and Humber Commissioning Support Team event 16/07/14</p>
18/14	<p>Town and Parish networking Event 09/07/14 Amanda Davies- flood forum- support information requested for a community managed flood pump. Letter from Smart Wind, DVD, brochure and information regarding phase 2 consultation. Letter from Graham and Rosen Solicitors with documents to sign regarding their instructions to act on the Parish Council's behalf in the purchase of the amenity land.</p>
7	<p><u>Plans</u></p>
7.1	<p>Applications Notification that application reference no 13/02986/VAR, 5 Auction Close, Burstwick, has been withdrawn.</p>
7.2	<p>Planning Decisions None</p>
7.3	<p>Appeal Decisions None</p>
8	<p><u>Agenda Items</u></p>
105	<p>Allotment Issues Concerns were raised regarding dog walkers and other members of the public walking through the allotments. After a discussion it was agreed to purchase and put up signage to inform the public</p>

	<p>that access is for allotment holders only, this was proposed by Mrs Steward, seconded by Mr James.</p> <p>Discussion then took place regarding a communal shed and a notice board. It was agreed that the concept was a good idea, the choice, cost and position of the shed and board is still to be investigated and considered.</p>	DJ NS
121	<p>Commuted Sums Expenditure</p> <p>The purchase of the amenity land using Commuted Sums is proceeding. Now that this expenditure is accounted for the remainder of the available funds needs to be allocated and applied for, particularly considering the short timescale.</p> <p>The PC discussed the requirements needed for the amenity land to make it safe and functional, the list included:-</p> <ul style="list-style-type: none"> fencing along the drain side, a gate to access the drain for maintenance seating / picnic benches the beacon repaired and erected a Christmas tree planted Christmas lights electric supply for tree lights litter bins machinery to cut the grass – investigate a sit on tractor with attachments for other purposes such as salt spreader/snow plough <p>the Village Hall has a list of requirements, the primary one being a replacement heating system architect drawn plans to show possible development and improvement to the Village Hall solar panels on the village hall</p>	Clerk
122	<p>Review of Standing Orders</p> <p>Mrs Wilson has taken time to investigate the subject of Standing Orders and produce a first draft for the PC, which has been emailed to the Councillors.</p> <p>The Clerk has after discussion with ERNLLCA found their model of Standing Orders, which has been copied so it can be compared to the first draft.</p> <p>It was suggested by ERNLLCA that the Standing Orders should reviewed periodically, and recommended that the four year cycle of the PC's elections would be a good timescale.</p> <p>ERNLLCA offer the service of proof reading the PC's final draft of Standing Orders to ensure that it covers all legal requirements.</p>	JW Clerk
9	<p><u>Approve Accounts for Payment</u></p> <p>The Clerk presented to the Councillors the schedule of payments for June, it was agreed to pass these accounts for payment, proposed by Mrs Armstrong, seconded by Mrs Wilson.</p>	
10	<p><u>Any Other Business</u></p> <p>Mrs Steward enquired if the letter to Mr Ralph had been sent, the Clerk is still to attend to this.</p> <p>Mrs Armstrong mentioned the proposed Cemetery rules and that Paull PC had some worth comparing to Burstwick's requirements.</p> <p>Mr Rainforth mentioned dangerous cycling on the footpath at Station Road.</p> <p>Mr Rainforth also mentioned the uneven footpaths around Pinfold Villas which were hazardous, particularly to disabled and elderly residents.</p> <p>Mr Rainforth brought to the PC's attention that the junction from Weghill Road to Burstwick had limited visibility, and suggested asking ERYC highways if it could become a junction that vehicles had to completely stop at.</p> <p>Mr Rainforth also informed the PC that Mr Frank Robinson had repaired the flower bed and planted it up in Hariff Lane.</p>	Clerk Clerk
11	<p><u>Date of Next Meeting Thursday 31 July 2014</u></p> <p><u>Meeting Closed at 8.35pm</u></p>	