

Burstwick Annual Parish Agenda

Thursday 24 April 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1) Apologies for Absence**
- 2) 2013 Annual Parish Meeting minutes signed 30 May 2013**
- 3) Chairman's Report**
- 4) Financial Report**
- 5) Public Participation**
- 6) Any Other Business**

Burstwick Parish Council Agenda

Thursday 24 April 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1. Apologies for Absence**
- 2. Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3. Public Participation**
- 4. Minutes of the Previous Meeting**
- 5. Matters Arising**
 - Minute no: 102 Highway Issues**
 - Minute no: 118 Litter Bin**
- 6. Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
- 7. Plans**
 - 7.1 Applications to Consider**

Ref: 14/00710/STPLF erection of a wind turbine on land north of Woodhouse Farm, East End Road, Preston
 - 7.2 Planning Decisions to Note**
 - 7.3 Appeal Notifications to Note**
- 8. Agenda Items**
 - Minute no: 117 to consider a Solicitor to assist in the Purchase of Land**
- 9. Approve Accounts for Payment**
- 10. Any Other Business**
- 11. Date of Next Meeting**
- 12. To Consider the exclusion of the Public and Press owing to the confidential nature of the business to be discussed**

BURSTWICK PARISH COUNCIL

ANNUAL PARISH MEETING

HELD IN THE SCHOOL ON THURSDAY 24 APRIL 2014

Present: Mr D Rainforth - Chairman
Mrs M Armstrong
Mr N Fairbank
Mr D James
Mrs N Steward
Mrs J Wilson

Apologies for absence: Mr A Gray

Members of the Public: Mr A Carr, Mrs V Thompson.

The minutes of the Annual Parish Meeting held on 24 April 2013 were signed as a correct record on 30 May 2013.

Chairman's Report

During this year the Parish Council has had a full complement of Councillors for the majority of the time, and the meetings have been well attended, with mutual aims and understanding of the issues to be resolved.

I would like to give my thanks to my Vice Chairman, Mrs Margaret Armstrong for her support over the past year. I take this opportunity to acknowledge the support and commitment that all the Councillors also give.

The Council would not be able to run efficiently and promptly without the support and dedicated work from the Clerk Trish, and I would like to thank her for the hard work and support throughout the year.

Mr Walt Beadle continues to be an asset to the Council in his role as Parish Gardener.

The Summary of Business, which gives an oversight to the Council's responsibilities, and the Projects and Action Plan continue to document the responsibilities of the Parish Council and the issues that require attention. Both documents are due an annual review at the AGM in May.

The Burstwick Village website is now updated with much more information, including the agenda and minutes of the meetings for the public to view. I would like to thank Councillor Dean James for the work he has done on the website, and also the time he takes to keep it up to date. Dean has also set up social media sites on Twitter and Facebook.

The Allotments have recently been improved with additional taps so that most tenants do not have to go far to get water. We are also exploring other options that we could provide for the allotment holders.

We have purchased further equipment from the second severe weather grant to help support the village and also flood wardens in the event of an emergency event.

The situation with Church Lane continues and we are in the process of taking legal action to resolve the situation.

The Playing Field Association continue to receive support from the Parish Council by paying the insurance and the safety inspection that allows the play park to remain open for the benefit of the entire Village.

A large rooted Christmas tree was purchased in November in preparation of a joint Christmas event with the Church, when the Vicar blessed the new tree, as she switched the lights on, it is hoped that this can become an annual event.

The Parish Council are aware of the amount of money allocated to the village by way of Commuted Sums which needs to be made use of, so that the village receives the allocation that is due. With this money in mind, we are in the process of exploring the option of purchasing the remaining part of the field attached to the village hall.

An application for a grant has been made to carry out a community review in the summer and we are waiting to see if we have been successful with our application. A community review would give the residents the opportunity to identify their needs, concerns and aspirations for the village.

The Parish Council have been exploring the possibility of becoming the sole trustee of the village hall, which would give the hall more security for future. This is an ongoing process; we are having discussions with the village hall committee and hope to come to a conclusion very soon.

The Parish Council are aware of the World War 1 Centenary and are looking at the options of how it is to be commemorated; a sub-committee are looking at the availability of any grants to assist in this.

Looking forward to the next 12 months, the Parish Council hopes to have the situation with Church Lane fully resolved with a secure access to the Cemetery, and to which the Council will be pro-active in maintaining.

A Community review to be completed that would identify the village's assets, and the responsibilities that the Council will (or already do) undertake.

The Council also hopes to continue to actively embrace IT in the form of email, website and other social media.

Financial Report

Each member of the Parish Council was given a copy of the year-end figures and an explanation of the payments and expenditure for the year. Approval of these figures was proposed by Mrs Steward, seconded by Mrs Wilson, all agreed.

Public participation

Mr Carr questioned the situation with Church Lane, commenting on a recent case in the media, Mr Carr was reassured that every effort was being made to regain the full access to the lane.

Any other Business

There was no other business.

The Annual Parish meeting was declared closed at 7.50pm

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 24 APRIL 2014

Present: Mr D Rainforth – Chairman
 Mrs M Armstrong
 Mr N Fairbank
 Mr D James
 Mrs N Steward
 Mrs J Wilson

Public: Mr A Carr, Mrs V Thompson,

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC,
 Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
1	<u>Apologies for Absence</u> Mr A Gray	
1.1	<u>Parish Council Vacancy</u> Correspondence has been received from Mrs S Watts in which she has regrettably given her resignation as a Parish Councillor. The normal procedure of informing ERYC and placing the vacancy notice on the notice board are to be undertaken.	Clerk
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u>	
2.2	<u>Non Pecuniary</u> Mrs M Armstrong – Corner House Mr Fairbank – Village Hall Mrs Steward – Chapel Close and PCC	
3	<u>Public Participation</u> Mrs Thompson mentioned the continuing disrepair of the road at the junction of Station Road and Main Street and even though Mrs Armstrong commented that she has observed some repairs taking place in that location the problem remained, the Clerk to contact ERYC. Mrs Thompson commented of the colourful flowerbed that the parish gardener has produced on the Station Road and Back Lane junction.	Clerk
4	<u>Minutes of the Previous Meeting held on 20 March 2014</u> Signed as a correct record, proposed by Mr James, seconded by Mr Fairbank, all agreed.	

5	<u>Matters Arising / Clerk's Report</u>	
102	Highways Issues ERYC are still to be contacted regarding highway issues, they include the disrepair at the Station Road junction, the verge parking, and the locked barrier on the old railway track at the Station Road crossing.	Clerk
118	Litter Bin An alternative location has been given by ERYC for the proposed litter bin, the Councillors viewed this option of siting the bin further down Newbridge Road, this is the preferred situation, proposed by Mrs Wilson, seconded by Mrs Steward, all agreed.	Clerk
6	<u>Correspondence</u>	
6.1	Police Report	
f/w 34	Assaults: Daisy Hill Main Street Nettleton Garth Saltaugh Sands Estate Criminal Damage: Daisy Hill Road Theft from a motor vehicle: Churchill Rise Anti-social Behaviour: Churchill Avenue- Violence and banging on windows	
f/w 37	Parish/town News release Burstwick Village accounted for 30% of March 2014 crime figures so now to have highly visible Police patrols. Police surgeries- mobile library- 01/05/14 and 12/06/14	
6.2	Burstwick Parish Council emails	
	<i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i>	
f/w 33	ERNLLCA March newsletter	
f/w 35	ERNLLCA East Riding (Holderness) District Committee meeting 15/04/2014	
f/w 36	ERNLLCA proposed Transparency Code affecting councils with a turnover not exceeding £25,000 with regards to the Audit Commissioners.	
f/w 38	Parish News for April	
7	<u>Plans</u>	
7.1	Applications to Consider	
	Ref: 14/00710/STPLF erection of a wind turbine on land north of Woodhouse Farm, East End Road, Preston Outcome: No objections raised Proposed: Mrs Wilson Seconded : Mrs Armstrong, All agreed	
7.2	Planning Decisions - none	
7.3	Appeal Decisions - none	

8	<u>Agenda Items</u>	
117	<p>To consider a Solicitor to assist in the proposed purchase of land.</p> <p>The Council considered a suitable solicitor in preparation of the proposed purchase of the Glebe land. After a brief discussion it was agreed to enquire if Graham and Rosen would be available, as they have past experience of previous attempts to secure this land, this was proposed by Mrs Armstrong, seconded by Mr James, all agreed</p>	Clerk
9	<p><u>Approve Accounts for Payment</u></p> <p>The Clerk presented to the Councillors the schedule of payments for April, which after discussion it was agreed to pass the accounts for payment, proposed by Mrs Steward, seconded by Mrs Armstrong, all agreed.</p>	
10	<p><u>Any Other Business</u></p> <p>Mr Rainforth asked the Council if the June meeting could be brought forward a week to Thursday 19th June to accommodate the Clerk's family commitments, to which they kindly agreed.</p> <p>Mrs Wilson mentioned the recent Meetings Procedure Course she had recently attended and that she had found it very interesting. Mrs Wilson then offered to review the PC's Standing Orders.</p> <p>Mr James mentioned that the website now had a calendar of future events, social media connections, and online police forum.</p> <p>Mrs Steward informed the PC that she had inspected the allotments, where issues had been raised regarding a blocked drain and certain tenants, an uneven path left after the recent water supply and disruption from builders developing an adjacent building.</p>	Clerk JW Clerk
11	<u>Date of Next Meeting 29 May 2014</u>	
12	To Consider the exclusion of the Public and Press owing to the confidential nature of the business to be discussed, proposed by Mrs Wilson, seconded by Mrs Steward, all agreed.	