

BURSTWICK PARISH COUNCIL

AGENDA

THURSDAY 30 JANUARY 2014

Substantive items

1. **Apologies for absence**
2. **Declarations of Interest**
 - 2.1 Pecuniary
 - 2.2 Non-Pecuniary
3. **Public Participation**
4. **Minutes of Previous Meeting held 28.11.2013**
5. **Matters Arising/Clerk's Report**

Minute no: 101	Parish Council Website
Minute no: 103	Church Lane
Minute no: 105	Allotments Improvements
Minute no: 110	Precept
Minute No:	Village Hall
Minute no:	W.W.1 Memorial
6. **Correspondence**
 - 6.1 Police Report
 - 6.2 Burstwick Parish Council Emails
7. **Plans**
 - 7.1 Applications
Ref: 13/03854/VAR, Auction Close, Burstwick
 - 7.2 Planning Decisions
Ref: 13/02785/PLF Hillcrest, Pinfold Lane, Burstwick
Ref: DW/67871 Definitive Map and Statement Modification
Order 2012
8. **Agenda Items**

Minute no: 111	Unilateral Notice
Minute no: 112	Updating the Software on the Parish Council Laptop
9. **Approve Accounts for Payment**
10. **Any Other Business**
11. **Date of Next Meeting**

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 30 JANUARY 2014

Present: Mr D Rainforth – Chairman

Mrs M Armstrong

Mr N Fairbank

Mr A Gray

Mr D James

Mr M Leonard

Mrs N Steward

Mrs S Watts

Public: Mrs V Thompson

Mr J Richards

Abbreviations: Burstwick Parish Council - BPC, East Riding of Yorkshire Council – ERYC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
1	<p><u>Apologies for Absence</u></p> <p>Mrs J Wilson</p>	
2	<p><u>Declarations of Interest</u></p>	
2.1	<p><u>Pecuniary</u></p>	
2.2	<p><u>Non Pecuniary</u></p> <p>Mrs Armstrong – Corner House Mr Fairbank – Village Hall Mr Gray – Flood Warden Mr Leonard – Playing Fields Mrs Steward – Chapel Close and PCC Mrs Watts – First Responders and Humber Kidney Patient Association</p>	
3	<p><u>Public Participation</u></p> <p>No comments from the members of the public.</p>	
4	<p><u>Minutes of Previous Meeting Held 28 November 2013</u></p> <p>A discussion took place regarding the new format of the agenda and minutes, the Councillors agreed to give this format a six months trial. After adding Mrs Steward’s non pecuniary interest of the PCC to the record, the minutes were signed as correct, proposed Mrs Watts, seconded Mr Leonard.</p>	All agreed
5	<p><u>Matters Arising / Clerk’s Report</u></p>	
101	<p><u>Parish Council Website</u></p> <p>Mr James commented on his achievements so far in updating the relevant information and contact details so far on the site. Mr James said he would look to expand the information from the PC such as agenda’s, minutes, and planning, also information regarding the organisations and businesses in the village.</p>	DJ and Clerk

<p>6.2</p> <p>f/w 3</p> <p>f/w 4</p> <p>f/w 5</p> <p>f/w 6</p>	<p>Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i></p> <p>December ERNLCA - newsletters for November and December ERYC -Rural Matters – Quarterly update for those who live and work in the rural East Riding ERNLCA – update from NALC Chairman- in relation to Council Tax Benefit ERYC – Mathew Buckley – Code of Conduct, amendment, and proposed future forums</p> <p>January NHS North Yorks and Humber Commissioning Support Unit – Afternoon Tea with the NHS, Urgent Care Events in February</p> <p>ERYC – Event Safety Seminar – 26 February</p> <p>ERNLCA –Message from NALC, discussion with Brandon Lewis MP regarding Council Tax Support</p> <p>Churchwardens – All Saints Fund Raising, dates for 2014, Christmas Fair/Celebrations, Sunday 30th November</p> <p>Posters/Circulars on the table to be viewed ERYC – Witherwick Community Wind Farm Fund – 28/2/14 closing date for next applications ERYC – Make Time For Winter, keeping safe and warm in winter ERYC – Parish News ERYC – Use your local salt bin this winter Humber NHS – posters for the awareness of services that they provide</p> <p>ERYC ‘Making it Happen’ East Riding Local Plan – Proposed Submission Strategy Document and Allocations Document Copy and related information to be circulated to the Councillors- to reply by 10th March</p> <p>ERYC, Civic Office, County Hall Information for the PC to consider nominations for the Chairman’s Awards 2014- to reply by 21st February.</p>	<p>All</p>
<p>7</p>	<p><u>Plans</u></p>	
<p>7.1</p>	<p>Applications Ref: DC/13/03854/VAR Mr R Kirke, Auction Close, Burstwick Variations of condition 3 (approved plans)of planning permission 10/03241/VAR to allow an increase in the roof height of the dwelling No objections, other than a concern that the extra windows might overlook other properties</p>	
<p>7.2</p>	<p>Planning Decisions Ref: 13/03014/PLF Mr K Patrick, 132 Main Street, Burstwick Erection of a single storey side and rear extension Granted Ref: 13/02785/PLF Mrs S Russell, Hillcrest, Pinfold Lane, Burstwick Erection of first floor extension and single storey extensions to sides and rear Granted Ref: DW/67871 The East Riding of Yorkshire Council (Fieldend Lane, Elstronwick to Bridleway No.17, Burstwick) Definitive Map and Statement Modification Order 2012 Notice of Confirmation of Order</p>	
<p>7.3</p>	<p>Appeal Decision Ref: APP/ E2001/A/13/2195061 Mr M Ralph and Sons (Builders) Nags Head, Main Street, Burstwick The appeal is allowed and planning permission is granted for 4 No 2 storey dwellings with off road parking following demolition of the existing vacant public house buildings.</p>	

8	<p><u>Agenda Items</u></p>	
111	<p>Unilateral Notice The advice from the Solicitor was that she could apply to the Land Registry to object to the Unilateral Notice, the Land Registry would then consider and possibly refer the objection to the Constables for consideration. Mr James mentioned that he also had received a Unilateral Notice and had learnt that it was a matter of completing a particular form to object and that the PC could complete this on their own. It was agreed pursue this objection without the Solicitor.</p>	Clerk
112	<p>Updating the software on the Parish Council laptop Mr Rainforth had investigated the cost of updating the software for the PC laptop. After a discussion it was agreed to continue the research into the best options.</p>	DJ
9	<p><u>Approve Accounts for Payment</u> The Clerk presented to the Councillors the schedules of payments for December and January, and copies of the accounts, balanced to date. After a discussion it was agreed to pass the accounts for payment, proposed by Mr Fairbank, seconded by Mrs Steward.</p>	All agreed
10	<p><u>Any Other Business</u> Mrs Steward mentioned that she is still to pursue the problems at the junction of Chapel Close and Station Road with the Police at their surgery.</p> <p>Mrs Watts commented that Appleby Lane did not have the signage that the Highways department suggested, and the verges where damaged from traffic. Buses are still using Appleby Lane, instead of Ellifoot Lane. Lorries travelling to Martin Williams's business also take the route through Appleby Lane. Clerk to follow up.</p> <p>Mr Leonard told the PC that the Playing Field Committee were meeting on Saturday 15th February to discuss fund raising.</p> <p>Mrs Armstrong mentioned that the recent work to the drains in Main Street has been successful; the problem of flooding alongside Corner House had stopped. Mrs Armstrong commented that the production of some rules for the Cemetery is to be considered, Mr Rainforth said that he would assist Mrs Armstrong with this. Mrs Armstrong handed out copies of the Flood Plan to the Councillors and mentioned the Severe Weather Grant and the list of purchases to be made to. A discussion took place regarding the storage of the emergency equipment to be purchased, it was agreed that the village hall would accommodate some, as would the shed.</p> <p>Mr Rainforth informed to PC that progress was being made with the Awards for All application. The verge parking on Pinfold Lane was still a problem. The 2013 Christmas event should be reviewed, and plans made for 2014. Mr Rainforth proposed that the PC have a belated Christmas meal together with their partners, Mr Rainforth to check venues.</p>	NS Clerk ML MA DR MA Clerk DR Clerk DR
11	<p>Meeting closed at 9.35pm Date of Next Meeting : Thursday 27 February 2014</p>	